



Broadview Public Works Department

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Matthew Ames, Director

Electric Vehicle Charging Station Permit Checklist

A permit is required to install an Electric Vehicle (EV) Charging Station. Please submit all materials in person or electronically to: building@broadview-il.gov

WHAT YOU NEED TO APPLY:

1. Building Permit Application
2. Existing plat of survey that has been marked up to show the entire site plan
3. Charging station specifications (i.e., manufacturer's brochure)
4. Electrical load calculations
5. Copy of the Electrician's license
6. Illinois Commerce Commission Registration number

PERMIT FEES:

Once the permit has been reviewed and approved, permit fees must be paid before work begins.

The Fees for an EV charging station are as follows:

Residential EV charging station permit fees have a flat rate of \$75

Commercial, Industrial, and Multi-Unit Residential EV charging station permit fees are \$240, plus the Development Services fee (\$6.70 per \$1,000 of the cost of construction, minimum \$50.00). The minimum EV charging station permit fee is \$290.00.

REQUIRED INSPECTIONS:

- Two inspections are required: a rough and a final inspection.
- A final inspection is scheduled once everything is completed.
- Inspections must be scheduled with the Building Department.
- Inspections are not accepted over the phone or through email.

COMED NOTIFICATION

The Village recommends that the vehicle owner register the EV with ComEd.

See:

<https://secure.comed.com/SmartEnergy/SmartMeterSmartGrid/Pages/RegisterYourElectronicVehicle.aspx>